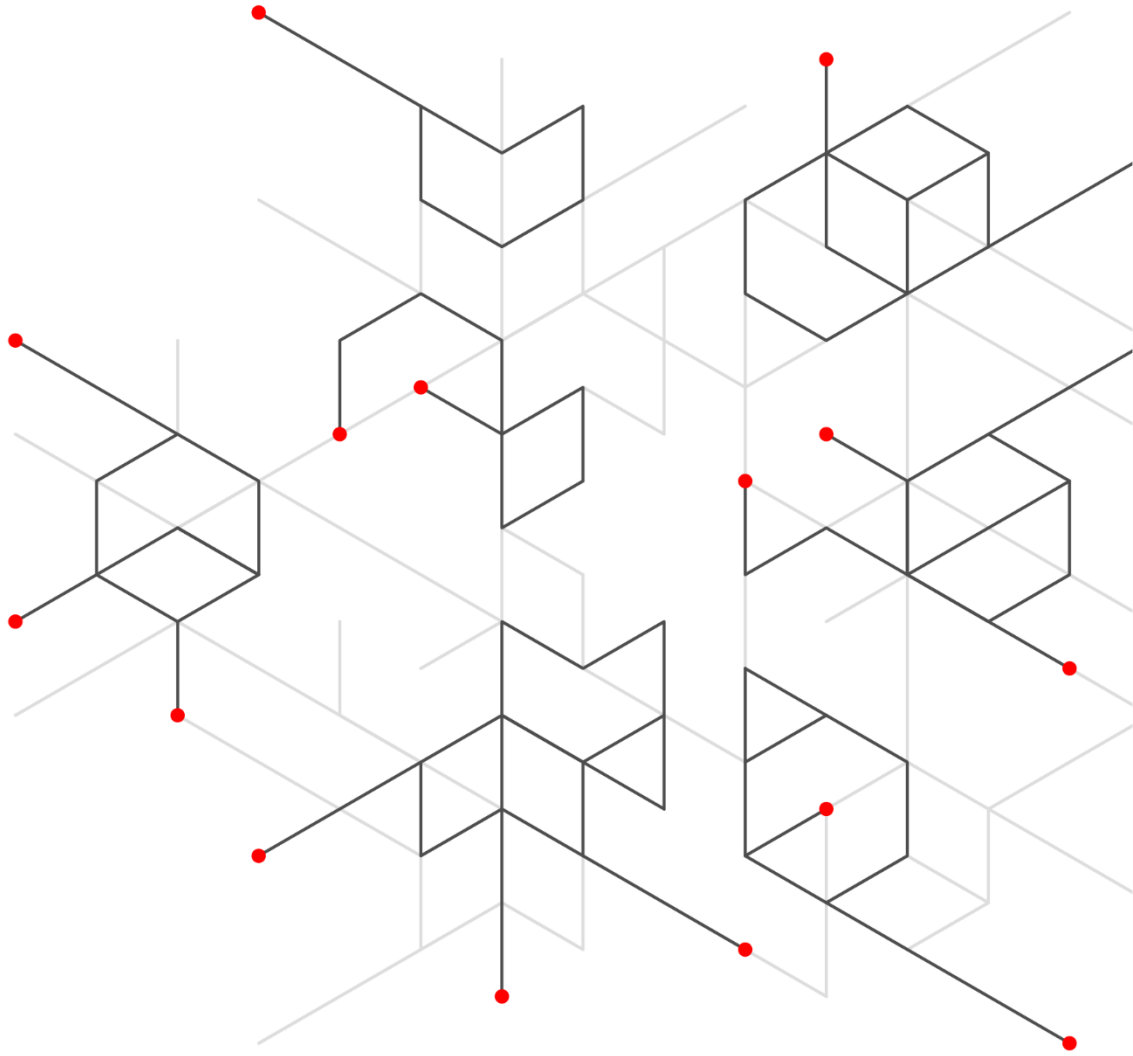
instant systems



USER MANUAL

Ingress

26/07

Ingress

Ingress is used to filter and restrict data access for admin users based on criteria such as location, product, or kiosk. It controls which users can see and interact with specific parts of the system.

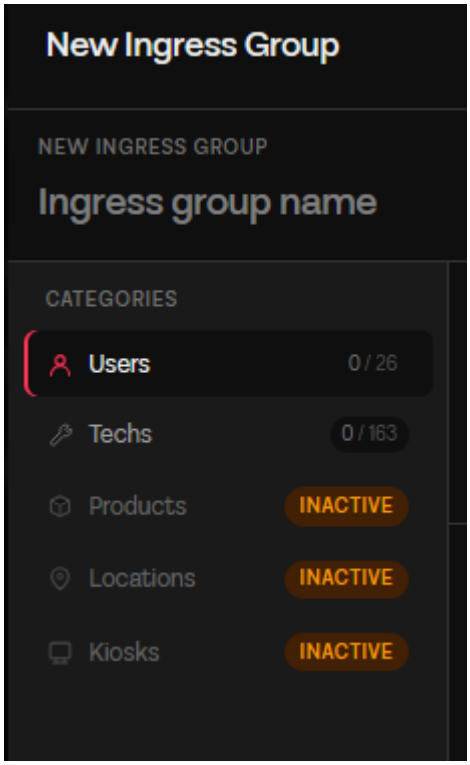
View and Edit Ingress Groups

Navigate to the Ingress section in Instant Cockpit. Click Search to see all active Ingress groups. Click any group to open its settings in a panel on the right.



Create a New Ingress Group

Click New Group to open a new group. The new window shows tabs for filtering by User, Product, Location, Kiosk, and Technician.



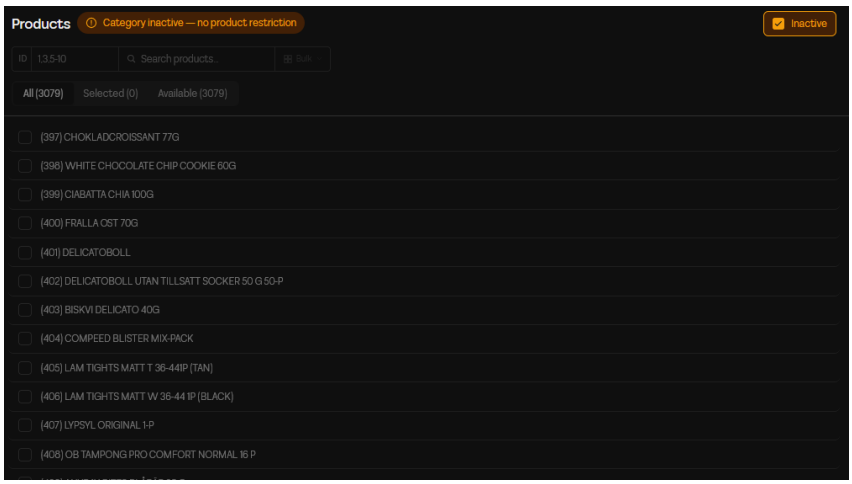
Add Users

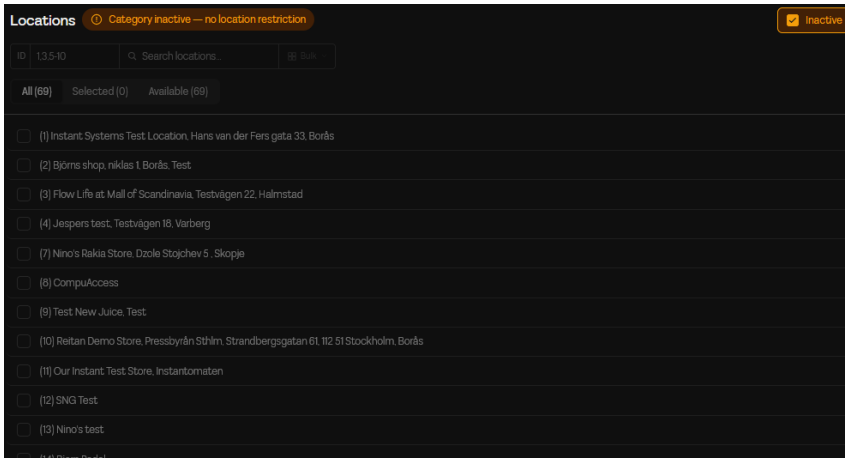
1. Go to the Users tab.
2. Search for the user you want to add.
3. Click the user to add them. Click their name again to remove them.

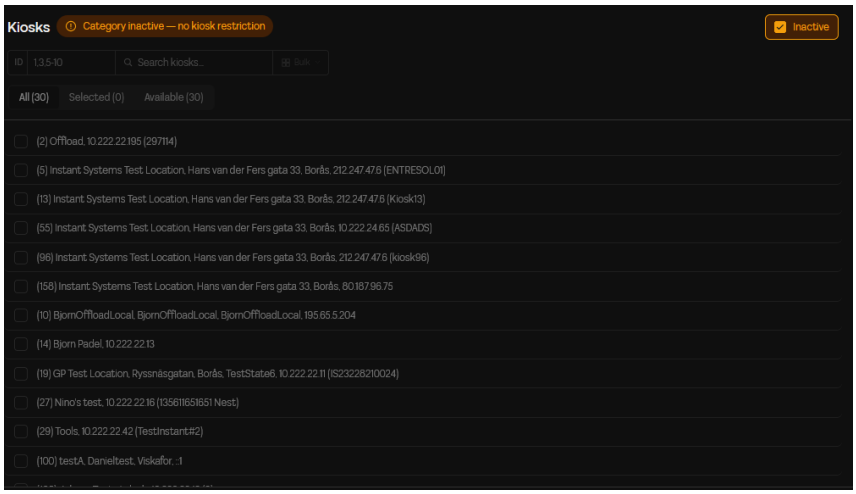
Configure Filters

Go to the Product, Location, Kiosk, or Technician tab as needed. At the top of each tab you will see an Inactive checkbox. If checked, that filter is not active — you only need to configure the tabs relevant to your Ingress group.

To add a kiosk, location, product, or technician to the group, search for it and click it. It will be added to the selection. The same method applies to all filter tabs



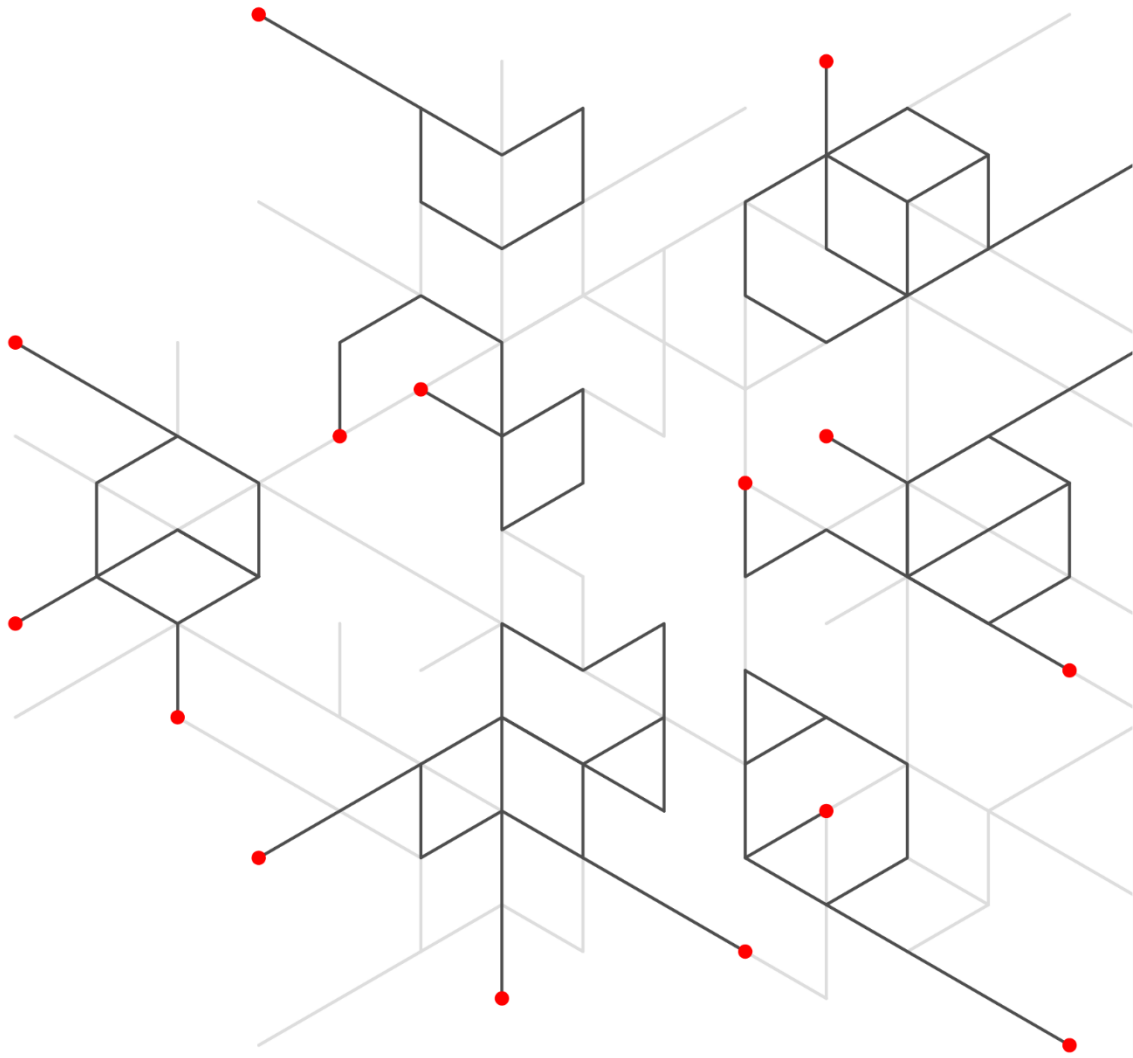




Note: Only uncheck Inactive for the filters you actually want to apply. Filters left as Inactive have no effect on the group.

Create

When you are done configuring the group, click Create in the bottom-right corner.



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